

**SHRI LAL BAHADUR SHASTRI GOVT. MEDICAL COLLEGE & HOSPITAL
MANDI AT NERCHOWK, DISTT. MANDI, H.P. 175008**

E-mail :- prslbmgmchmandi@gmail.com Telephone No. = 01905-243945 & 243957

Website: <http://www.slbsgmchmandi.com>

**LIMITED TENDER DOCUMENT
FOR PROVIDING 24X7 PATIENT RELATIVE ACCOMMODATION (PRA)
SERVICES AT S.L.B.S. GOVERNMENT MEDICAL COLLEGE & HOSPITAL MANDI
AT NER CHOWK, DISTRICT MANDI, HP**



Limited Tender Document Fee Rs.1000/- (One Thousand Only)

Ref. No.	:	HFV/SLBSGMCH/PRA/TENDER:
Publishing Date	:	20/11/2025
Bid Submission Start Date	:	27/11//2025, 10:00AM
Last Date of Bid Submission	:	10/12/2025 up to 5.00PM
Technical Bid Opening Date	:	11/12/2025 at 11.00AM
EMD	:	Rs.1,00,000 (Rupees One lac) only

Tender documents may be downloaded from web site <http://www.slbsgmchmandi.com>

(for reference only).


20/11/2025





1. Invitation of Tender

Scaled tenders are invited under **Two Bid System (Technical and Financial)** from reputed and experienced agencies/firms for **outsourcing of 48 (Forty-Eight) bedded Accommodation meant for Patient Relative's (PRA)** located within the campus of **SLBS Government Medical College, Nerchowk, District Mandi (H.P.)**.

The accommodation is fully furnished and equipped with Beds, Mattresses, Pillows, Furniture, and other necessary items provided by this institution. The successful bidder shall manage the said accommodation on rent basis as per the terms and conditions detailed below.

2. DETAILS OF TENDER

<u>Particular</u>	<u>Details</u>
Name of Work	Outsourcing of 48 bedded (Patient Relative Accommodation) at Govt. Medical College, Nerchowk, Mandi (H.P.)
Reserve Price	Rs. 82620/- (Rupees Eighty Two Thousand Six Hundred Twenty Only) per month.
Tender Type	Two-Bid System (Technical Bid & Financial Bid)
Date of Publication	20.11.2025
Date & Time of Pre-Bid Meeting	27.11.2025 at 11:00 AM, Office of the Principal, SLBS GMC Nerchowk Distt. Mandi
Last Date & Time for Submission of Tender	10.12.2025 up to 05:00 PM
Opening of Technical Bid	11.12.2025 at 11:00 AM
Opening of Financial Bid	To be intimated later to technically qualified bidders
Tender Fee	Rs 1000/- (Non-refundable in favour of Additional Director (Admn SLBSGMCH Mandi at Nerchowk))
EMD (Earnest Money Deposit)	Rs 1,00,000/- (Refundable in favour of Additional Director (Admn SLBSGMCH Mandi at Nerchowk))
Contract Period	Initially for one (01) year, extendable for further 3 years based on satisfactory performance

Eligibility Criteria (Documents to be attached in the Technical Bid)

1. The bidder must be a registered firm/company/agency with valid PAN, GST registration, and relevant license for providing accommodation/hospitality services.

2. Name and Address of the authorized dealers/distributors/Agency with phone number, e-mail, name and telephone/mobile.
3. The bidder should not have been blacklisted by any Government/Semi-Government/Autonomous Organization. (notarized affidavit on Indian Non-Judicial stamp paper of Rs. 10/-)
4. The bidder must submit **self-attested copies** of all relevant documents in the Technical Bid.

4. SCOPE OF WORK

The selected agency shall:

- (i) Manage and operate services within the hospital premises for the accommodation of patients' relatives only.
- (ii) Maintain cleanliness, hygiene, and orderliness in and around the accommodation area.
- (iii) Ensure that all furniture, fixtures, mattresses, pillows, and other items provided by the institution remain in good condition.
- (iv) Be responsible for minor repairs, upkeep, and day-to-day maintenance of the rooms and common areas.
- (v) Ensure that rooms are not misused or allotted to anyone other than genuine patient relatives.
- (vi) Maintain a proper **record of occupants** and submit a monthly report to the hospital administration.
- (vii) The inspection committee of this institution reserves the right to visit at any time to inspect all records and any services provided to the public as per terms and conditions of tender.

5. TERMS AND CONDITIONS

1. Rent Per Bed:

- (a) As decided by the committee of this institution, the rent per bed is fixed as per **Annexure A**. The vendor must strictly adhere to these instructions, and the rates finalized by this institution shall be considered final. The vendor shall not charge any beneficiary more than the bed-wise rates specified. If any breach of this condition comes to the notice of the institution, the tender shall be cancelled immediately, and the performance security shall be forfeited.

2. Rent Payment:

- (a) The successful bidder shall pay the agreed monthly rent **on or before the 7th day of every month** to the Principal, Govt. Medical College, Nerchowk/RKS.
- (b) **Penalty:** A penalty of Rs 500 per day shall be imposed for delay beyond the 7th of each month. Continuous delay of more than 15 days shall lead to **termination of contract and forfeiture of security deposit.**



3. Security Deposit:

- (a) The successful bidder shall deposit a Security Amount of Rs 03 (Three Lakh) within 7 days of award of contract.
- (b) This deposit shall be refunded after completion of the contract period, subject to satisfactory performance and condition of the accommodation.

4. Condition of Property and Installed Items:

- (a) All Furniture, Fittings, Mattresses, Pillows, and other items provided by the institution shall be returned in good condition (New One) at the end of the contract.
- (b) Any loss, damage, or misuse of items shall be recovered from the agency's security deposit or rent.

5. Use of Accommodation:

- (a) The rooms shall **strictly be used for the stay of patients' relatives only.**
- (b) Any misuse or unauthorized occupation shall invite immediate termination of contract and legal action.

6. Maintenance:

- (a) The bidder shall maintain proper cleanliness and hygiene of rooms, washrooms, and surroundings on daily basis.
- (b) Institution reserves the right to inspect accommodation at any time.

7. Utilities:

- (a) Electricity and water charges shall be borne by the outsourcing agency as per actual consumption or as fixed by the institution.

8. Pre-Bid Meeting:

- (a) A pre-bid meeting shall be held on **27.11.2025 at 11:00 AM** in the office of the undersigned to clarify doubts and site inspection.
- (b) Vender may visit to PRA at 10 AM to 11 AM before pre bid meeting.

9. Termination Clause:

- (a) The institution reserves the right to terminate the contract by giving one month's notice if performance is found unsatisfactory or terms are violated.

10. Legal Jurisdiction:

- (a) All disputes shall be subject to the jurisdiction of **Mandi (H.P.) Courts only.**

6. SUBMISSION OF TENDER

(a) Envelope I (Technical Bid):

Must contain signed and stamped copies of eligibility documents, tender fee, and EMD in a separate sealed envelope marked "**Technical Bid – Outsourcing of Patient Relative Accommodation**".



(b) **Envelope II (Financial Bid):**

Must contain only the financial offer (monthly rent to be offered) in a sealed envelope marked "**Financial Bid – Outsourcing of Patient Relative Accommodation**".

Both envelopes shall be placed in a single sealed cover addressed to:

The Additional Director,
Government Medical College,
Nerchowk, District Mandi (H.P.) – 175008
Subject: Tender for Outsourcing of Patient Relative Accommodation

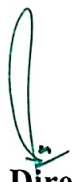
7. EVALUATION PROCESS

1. Technical bids shall be opened first on **11.12.2025 at 11:00 AM**.
2. Financial bids of only technically qualified bidders shall be opened later on a date to be notified.
3. The contract shall be awarded to the highest bidder (H1) who meets all technical requirements and offers rent above the reserve price.

8. RIGHTS RESERVED

- (a) The Additional Director (Admin), GMC Nerchowk reserves the right to **accept or reject any or all tenders without assigning any reason.**
- (b) The institution also reserves the right to **modify, postpone, or cancel** the tender process at any stage.

By Order of:


(Additional Director Admin.)
Government Medical College, Nerchowk
District Mandi (Himachal Pradesh)

HFWSLBSGMCH/PRA/TENDER 24213

Date: 20.11.2025





1. Rent Per Bed:

As decided by the committee of this institution, the rent per bed is fixed as per Annexure A.

Annexure-A

Sr. No.	Type	Total	Rent
1.	Four Dormitory (8 bed/Dormitory)	32 Beds	Rs. 200/- Per Bed
2.	Four Room with attached bathroom (2 Beds/Room)	8 Beds	Rs. 700/- Per Room
3.	Four Room without attached bathroom (2 Beds/Room)	8 Beds	Rs. 500/- Per Room

 20/11/2016



Financial Bid

Bidder should provide rates in the following pattern in letter head: -

Description	Rate should be quoted per month (H-1)	Remarks
Rate for outsourcing of 48(Forty-Eight) bedded Accommodation meant for Patient Relative Accommodations located within the campus of SLBSGMCH Mandi at nerchowk		

NOTE:- Minimum bid for the renting out of the said property will be Rs. **82620/-** (**Rupees Eighty-Two Thousand Six Hundred Twenty only**) per month. Bid less than this amount will not be accepted.

Signature of the
Bidder/Contractor.

BANK GUARANTEE FORM FOR PERFORMANCE SECURITY

To

The Additional Director (Admn)
SLBSGMCH Mandi at nerchowk
Distt. Mandi (HP)

WHEREAS _____ (Name and address of the supplier)
(Hereinafter called "the supplier") has undertaken, in pursuance of contract
no _____ dated _____ to supply (description of
goods and services) (herein after called "the contract"). and whereas it has been
stipulated by you in the said contract that the supplier shall furnish you with a bank
guarantee by a scheduled commercial bank recognized by you for the sum specified
therein as security for compliance with its obligations in accordance with the contract;
AND WHEREAS we have agreed to give the supplier such a irrevocable bank
guarantee;

NOW THEREFORE we hereby affirm that we are guarantors and responsible to you
unconditionally, on behalf of the supplier, up to a total of
_____ (Amount of the guarantee in words and figures), and
we undertake to pay you, upon your first written demand declaring the supplier to be
in default under the contract and without cavil or argument, any sum or sums within
the limits of (amount of guarantee) as aforesaid, without your needing to prove or to
show grounds or reasons for your demand or the sum specified therein.

We hereby waive the necessity of you to first demanding the said amount of
guarantee from the supplier before raising the demand with us. You may directly raise
the demand with us, without asking the supplier for the same.

We further agree that no change or addition to or other modification of the terms of
the contract to be performed there under or of any of the contract documents which
may be made between you and the supplier shall in any way release us from any
liability under this guarantee and we hereby waive notice of any such change, addition
or modification.

This guarantee will not be changed due to change in the constitution of the bank or
the supplier.

This guarantee shall be valid up to 65 months from the date of satisfactory installation
of the equipment i.e. up to -- ----- (indicate date).

(Signature with date of the authorized officer of the Bank)
Name and designation of the officer

.....
.....
Seal, name & address of the Bank and address of the Branch

Undertaking

1. I/We have read and understood the contents of the Tender and agree to abide by the terms and conditions of this Tender.
2. I/We shall supply the items of requisite quality and quantity at given rate in timely manner.
3. I/We also confirm that in the event of my/our tender being accepted, I/we hereby undertake to furnish within 15 days, Bank Guarantee/ Performance Security after the issue of Purchase Order, as applicable, in the format to be provided by SLBSGMCH Nerchowk in addition to execution of a Contract as pre-condition for obtaining the supply orders.
4. I/We further undertake that none of the Proprietor/Partners/Directors of the firm was or is Proprietor or Partner or Director of any firm with whom the Government have banned /suspended business dealings. I/We further undertake to report to the SLBSGMCH Nerchowk immediately after we are informed but in any case not later 15 days, if any firm in which Proprietor/Partners/Directors are Proprietor or Partner or Director of such a firm which is banned/suspended in future during the currency of the Contract with you.
5. I/We undertake that the information given in this tender are true and correct in all respect and I/We hold the responsibility for the same.

(Signature of the Bidder)

Name: Designation with Seal of the Firm: