



SHRI LAL BAHADUR SHASTRI GOVT. MEDICAL COLLEGE AND
HOSPITAL MANDI AT NERCHOWK, DISTT. MANDI, H.P.
E-Mail Address = msslbsgmchmandi02@gmail.com
Telephone No. 01905-243955



No. HFW/SLBSGMC&H/MS/STATIONERY/Vol.VI/2026 5376-78

Dated:- 21/5/26

Limited Tender Document
For Stationary Items at SLBSGMC&H, Mandi at Nerchowk,
HP



Bid Submission Start Date	02-06-2026
Bid Submission Last Date	12-06-2026 at 11:00 AM
Technical Bid & Financial Bid Opening Date	12-06-2026 at 03:00 PM
EMD amount (in Rs.)	1000/- (Rupees One Thousand Only)

Tender documents may be downloaded from web site
<http://www.slbsgmchmandi.com>
(for reference only).



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No. HFV/SLBSGMC&H/MS/STATIONERY/Vol.VI/2026

Dated:-

"NOTICE INVITING LIMITED TENDER"

Sealed Limited Tender are hereby invited from registered agencies/firms by the undersigned for the purchase of "Stationary Items as per Annexure-A" of SLBSGMCH Mandi at Nerchowk. The last date of receipt of tenders is 12-06-2026 upto 11:00 AM and the Technical and Financial Bid will be opened on the same day at 03:00 PM respectively in the presence of designated committee as well as the tenderers or their authorized representatives who may like to be present at the time. Due to any reason if not opened on above said date & time, it will be opened on next working day. Firms should quote their rate on the prescribed format **Annexure-A**.

Endst. No: As above 5376-78

Copy to:

g/c Senior Medical Superintendent
SLBSGMC&H Mandi at Nerchowk
Distt. Mandi (H.P.)

Dated: 21/5/26

1. Sh. Pankaj & Sh. Praveen O/o Worthy Principal for uploading the notice and tender document in official website <http://www.slbsgmchmandi.com>
2. Notice Board of O/o Worthy Principal & O/o Senior Medical Superintendent, SLBSGMC&H Mandi at Nerchowk.

g/c Senior Medical Superintendent
SLBSGMC&H Mandi at Nerchowk
Distt. Mandi (H.P.)

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TERMS AND CONDITIONS

1. The Tender/quotations/rates must be superscripted as "Limited tender for **"Stationary Items as per Annexure-A"**".
2. The rate should be inclusive of all taxes with GST and must be quoted in INR and inclusive of FOR at SLBSGMC&H Nerchowk Distt. Mandi (H.P) as per Annexure "A".
3. The rates shall be initially valid for a period of 1 year. It may however be extended for a further period of 1 year on annual basis as per satisfactory performance or till the finalization of next tender. There shall be a rate contract with successful/bidder(s).
4. The Tenderer must submit Technical and Financial Bids in separate covers.
5. The Tenderer is required to submit the Bid in a sealed cover containing two separate envelopes. One envelop shall contain "Technical Bid" and second envelop shall contain "Financial Bid". These both envelopes shall be marked as "Technical Bid" and Financial Bid separately.
6. Duly sealed tender must reach in the office of Senior Medical Superintendent on or before 12-06-2026 upto 11.00 AM through Registered post/courier/speed post/by hand only.
7. Technical bid envelop shall contain :-
 - a. Tender Form duly stamped & signed by the tenders on every page in token of acceptance of terms & conditions of the tender.
 - b. Valid registration certificate issued by under shop & Commercial Establishment Act.
 - c. GST No./ PAN No.
 - d. Aadhar Card/address proof. of proprietor or authorized partener/person.
 - e. Non blacklisting certificate as per annexure-'1'.
 - f. EMD amounting to ₹1000/- in the shape of DD drawn fovour of Senior Medical Superintendent, Nerchowk.
 - g. Undertaking/ declaration as annexure-1.
8. Financial Bid Envelop: - This envelop shall contain Annexure "A" of rates.
9. both Bids should be sealed and kept in a big size envelope superscripted as "Tender for **"Stationary Items as per Annexure-A"**".
10. Conditional tenders will not be entertained.
11. The EMD of successful bidder(s) shall be retained as security till the vailidity of contract and shall be refunded after termination of contract.
12. In case the successful tenderers after having received the supply order from the Senior Medical Superintendent, SLBS Govt. Medical College & Hospital, Mandi at Nerchowk (H.P) fails to execute the job, the Senior Medical Superintendent will be at liberty to entrust job to other firm at the rate of L-1,. Such failed tenderers will be liable to pay such damages as may claimed by the Senior Medical Superintendent, SLBS Govt. Medical College & Hospital, Mandi at Nerchowk (H.P). Such default tenderer shall also be liable to be blacklisted and his security money be forfeited.
13. The Senior Medical Superintendent, SLBS Govt. Medical College & Hospital, Mandi at Nerchowk (H.P) reserves the right to accept or reject any tender without assigning any reasons whatsoever.

14. In case of any dispute or difference of opinion with regard to the interpretation of any clause of these Terms & Conditions the matter shall be settled on mutual agreed basis to the extent possible failing which the same shall be referred to Principal, SLBSGMC&H for arbitration whose decision shall be final and binding on both the parties.
15. These terms and Conditions will be treated as an agreement between the undersigned and the successful tenderer of this tender and an agreement shall be executed for this purpose between both the parties.
16. All disputes shall be settled within the jurisdiction of the courts at Distt. Mandi (H.P) only.
17. Successful firm (s) will be decided on the basis of Lowest rates (L1) after necessary negotiation.

21/5/26
Senior Medical Superintendent
SLBSGMC&H, Mandi at Nerchowk
Distt. Mandi, Himachal Pradesh

Dated: *21/5/26*

Endst. No. As above *5376-78*

Copy to: -

1. Notice Board Principal office/MS Office, SLBSGMC&H Mandi at Nerchowk.

21/5/26
Senior Medical Superintendent
SLBSGMC&H, Mandi at Nerchowk
Distt. Mandi, Himachal Pradesh.

Name of Firm:-

Signature (With Seal)

[Signature]
[Signature]

L. Stan

[Signature]

(In Firms letter Pad head)

DECLARATION

I, aged.....year's S/o

Sh..... resident of.....

do hereby solemnly declare and state on oath as under: -

That.....

..... has not been blacklisted in the last two years by the State Government or Central Government or any agency on account of non-supplying of products or other reasons.

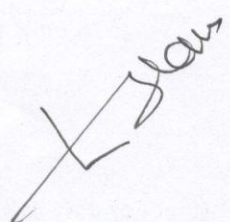
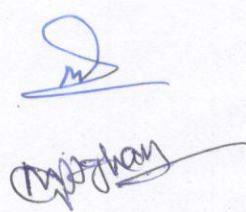
Signature (With seal)

Verified that the contents of the para of this declaration are true and correct to the best of my personal knowledge and nothing has been concealed therein.

Verified at

Dated

Signature (With seal)



LIST OF ITEMS

Annexure-'A'

Sr. No.	Name of Item	Qty.	Rate (In Rupees)	GST	Rate with GST
1	2	3	4	5	
1.	Copier Paper A4 Size 70GSM	Each			
2.	Copier Paper A4 Size 72GSM	Each			
3.	Copier Paper A4 Size 75GSM	Each			
4.	Copier Paper A4 Size 90GSM	Each			
5.	Copier Paper Legal Size 75 GSM	Each			
6.	Yellow Copier Paper A4 Size 70 GSM	Each			
7.	Yellow Copier Paper A4 Size 72 GSM	Each			
8.	Yellow Copier Paper A4 Size 75 GSM	Each			
9.	A4 Paper Pink 70 GSM	Each			
10.	A4 Paper Pink 72 GSM	Each			
11.	A4 Paper Pink 75 GSM	Each			
12.	A4 Copier Paper Yellow 70 GSM	Each			
13.	A4 Copier Paper Yellow 72 GSM	Each			
14.	A4 Copier Paper Yellow 75 GSM	Each			
15.	Photo copier Paper A4 Size 90 GSM	Each			
16.	Photo copier Paper A4 Size 130 GSM	Each			
17.	Photo copier Paper A4 Size 150 GSM	Each			
18.	Photo copier Paper A4 Size 180 GSM	Each			
19.	Short Hand Note Book	Each			
20.	File Laces Green	Each			
21.	Cotton Tag	Each			
22.	Correction Pen (White Fluid)	Each			
23.	Stock Register No. 2	Each			

M
Amal

San

M

San

24.	Stock Register No. 3	Each			
25.	Stock Register No. 4	Each			
26.	Stock Register No. 5	Each			
27.	Stock Register No. 6	Each			
28.	Stock Register No. 7	Each			
29.	Stock Register No. 8	Each			
30.	Stock Register No. 9	Each			
31.	Stock Register No. 10	Each			
32.	Stock Register No. 11	Each			
33.	Stock Register No. 12	Each			
34.	Duplicating Paper A4 size	Each			
35.	Double Punch	Each			
36.	Single Punch	Each			
37.	Register Cover Brown	Each			
38.	White Board Marker	Each			
39.	Attendance Register for Student	Each			
40.	Plain Yellow Envelope 8''x10''	Each			
41.	Cash Book (6 Quire)	Each			
42.	Cash Book (8 Quire)	Each			
43.	Duster Chowk	Each			
44.	Black Board Marker	Each			
45.	Indicator Tape	Each			
46.	Identification Band	Each			
47.	Office Door bell	Each			
48.	Stapler Pin Small (HD-10)	Each			

Name of Firm:-

Signature (With Seal)

Address

Mobile number



