



SHRI LAL BAHADUR SHASTRI GOVT. MEDICAL COLLEGE
AND HOSPITAL MANDI AT NERCHOWK, DISTT. MANDI, H.P

E-Mail Address = prslbmgmchmandi@gmail.com

Telephone No. 01905-243945, 243950 Fax No. 01905-243949

No. HFW-SLBGMCH-Biometric-F32-Vol-II- 19705-707

Dated: 19/08/26



Limited Tender Document
For Implementation of Attendance Management System for
Recording and Upkeep of Biometric Attendance of MBBS
Students-Phase-I, SLBSGMCH&H, Mandi at Nerchowk, HP



Limited Tender Fee Rs. 300/- (Rupees Three Hundred Only)

Bid Submission Start Date	19.08.2026
Bid Submission Last Date	10.09.2026 at 11:00 AM
Technical Bid Opening Date	10.09.2026 at 03:30 PM
EMD Amount (in Rs.)	10,000/- (Rupees Ten Thousand Only)
Estimated Tender Value	05 Lakh

Tender documents may be downloaded from web site <http://www.slbsgmchmandi.com>
(for reference only).

Wame



SHRI LAL BAHADUR SHASTRI GOVT. MEDICAL COLLEGE
AND HOSPITAL MANDI AT NERCHOWK, DISTT. MANDI, H.P
E-Mail Address = prslbsgmchmandi@gmail.com
Telephone No. 01905-243945, 243950 Fax No. 01905-243949



No. HFW-SLBSGMCH-Biometric-F32-Vol-II-

Dated:

"NOTICE INVITING LIMITED TENDER"

Sealed Limited Tender are hereby invited from registered agencies/firms by the undersigned for the "Implementation of Attendance Management System for Recording and Upkeep of Biometric Attendance of MBBS Students Phase-I, SLBSGMCH, Mandi at Nerchowk, HP". The last date for receipt of Tender is **10.09.2026 up to 11:00 AM**, after which no tender will be accepted. The Tender will be opened on the same day at **03:30 PM** in the presence of the the Technical Committee and Section Officer/ACF, F&A at SLBSGMCH Mandi at Nerchowk. The detailed specifications of the required item and the Terms & Conditions are given below: -

Sr. No.	Name of Items	Remarks
1.	Biometric Attendance Machine	
2.	Registration Charges Per MBBS Student Phase-I	
3.	Yearly software maintenance, upkeep, license, cloud storage charges for MBBS Student Phase-I	

Technical Specifications of Biometric Attendance Solutions for MBBS students

1. Machine/device should be Portable.
2. Screen: Minimum 5" LED or above
3. Operating System: Android OS or linux
4. Processor: Quad Core or Snapdragon 4 Gen or above
5. RAM: 6GB or above
6. Built in Storage: 128 GB or above
7. Camera: 5MP Front or above
8. Charging Port Type - C
9. Battery 5000 mAh or above
10. Should be compatible for Wifi 2.4Gh/5Gh
11. The device/machine should have **warranty of one year or more**
12. Device/machine should have **effective Face Detection**
13. Teacher login with face in device/machine for initialization of machine/device
14. The firm should provide for the Department wise Admin login facility
15. Should have facility for both offline and online authentication
16. Should have Cloud Portal to download timed (Daily/Weekly/Monthly/Quarterly/Yearly) attendance reports.

17. Should have provision for SIM card slot (Network 4G LTE/5G Data Compatibility).
18. The software provided by the firm should have capability of customization as per needs and requirements of the institution.
19. The firms/company should provide for registration of students, teachers and admins.
20. There should be provision of automated email generation to the guardian of the students in case of absence of student from any class, along with the facility to activate automated text messages to the guardian of the students in future.
21. There should be provision of using the machine as digital interface for any Learning Management System, including calculation of the internal assessment, library management system and data sharing with University/NMC.
22. Machines should be sturdy and should have adequate protection against daily wear and tear.
23. Charging adapter should be provided with the machines.
24. The vendor should also train faculty, students and data entry operators regarding safe use of the machines as well as features and limitations of the machines.
25. Software should be able to identify patterns and trends like **frequent absence and tardiness**.
26. Should be compatible with web app for faculty and student management to view attendance records and generate reports.
27. Should have capability to upkeep detailed logs of all system activities for auditing and accountability purpose.
28. The supplier must provide for regular updates to improve system functionality after commissioning of the project.
29. Supplier should provide 24/7 customer support for troubleshooting and assistance.

TERMS AND CONDITIONS

1. The Tender must be super scribed as **"Implementation of Attendance Management System for Recording and Upkeep of Biometric Attendance of MBBS Students Phase-I, SLBSGMC&H, Mandi at Nerchowk, HP"**.
2. The Tender must be accompanied with a **Tender Fees Rs 300/- (Rupees Three Hundred Only) non-refundable and Earnest Money for Rs. 10,000/- (Rupees Ten Thousand Only) refundable** only in the shape of FDR duly pledged in favor of the Additional Director, SLBS Govt. Medical College Mandi at Nerchowk (H.P) without which tender will be rejected.
3. The Rates and GST (as applicable) should be clear.
4. 100 % quantity of Material/Equipment/items should be supplied & installed **within 15 days**.
5. The Tender documents and other instructions can be downloaded or viewed from the website <https://www.slbsgmchmandi.com>



6. Penalty will be imposed as deemed fit by the undersigned for delay supply and the penalty for late supply will be deducted for the bill of the successful Bidder if he failed to supply the item as per time schedule given Supply Order, However, the penalty can be either waived off or reduced solely at the discretion of the undersigned, if a cogent reason is shown by the bidder in advance, only for a reasonable period.
7. The Tenderer is required to submit the Bid in a sealed cover containing two separate envelopes. One envelopes shall contain "**Technical Bid**" and second envelop shall contain "**Financial Bid**". These both envelopes shall be marked as "Technical Bid" and Financial Bid separately.
8. **Technical Bid Envelop:** - This envelop shall contain
 - Tender Form,
 - Acceptance of Terms & Conditions – Undertaking / Declaration,
 - Attested copies of documents (Valid registration certificate issued by competent authority, TIN No./ PAN/GST No.)
 - Aadhaar Card/address proof
 - Copy of Partnership Deed in case of Partnership firms mentioned in the terms and conditions.
 - Last 3 Years ITR Copies
 - Tender Fee
 - Earnest Money in the shape of FDR duly pledged in favor of the **Additional Director SLBS Govt. Medical College Mandi at Nerchowk (H.P)** shall be placed in this envelop.
 - The bidder must be duly registered with the competent Government authority/department for the supply of the tender item(s), and a copy of the valid registration certificate must be enclosed with the bid.
 - The Company/Partnership firm should not have been blacklisted by any State Government, Central Government, or any Government entity during the last **two years** and must submit an undertaking to this effect along with the bid.

The Technical Bid Envelop shall be opened on the date of opening of tender.

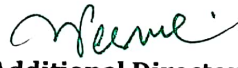
9. The bidder shall comply with all the technical specifications prescribed in the tender document. Any bid that does not comply with the prescribed technical specifications is liable to be rejected.
10. The Bidder is required to submit the Bid in a sealed cover along with Tender Form, Sealed Tender should be sent through registered post/ speed post/courier /By Hand only to the "**Additional Director, Shri Lal Bahadur Shastri Govt. Medical College and Hospital Mandi at Nerchowk, PO Bhangrotu, Tehsil Balh, Distt. Mandi H.P. 175021**".
11. Conditional bidders will not be entertained.
12. Warranty Period of machine/items should not be less than 1 Years.
13. Equipment consumable rates should be quoted separately (if applicable).
14. The quoted rates should be valid for **One year** from the dated of contract/supply order.

15. Supplies not conforming to the approved sample will be rejected and returned to the firm at their risk and costs.
16. In case the successful bidders after having received the supply order from the Additional Director, SLBS Govt. Medical College Mandi at Nerchowk (H.P) fails to execute the job, the Additional Director will be at liberty to entrust job to other firm/Company at the risk and cost of such failed bidders. Such failed bidders will be liable to pay such damages as may be claimed by the Additional Director, SLBS Govt. Medical College Mandi at Nerchowk (H.P).
17. The Additional Director, SLBS Govt. Medical College Mandi at Nerchowk (H.P) reserves the right to accept or reject any bidder without assigning any reasons whatsoever.
18. In case of any dispute or difference rising out of regarding the interpretation of any clause of these Terms & Conditions the matter shall be referred for arbitration to the H.P. Govt. whose decision shall be final and binding on both the parties.
19. These terms and Conditions will be treated as an agreement between the undersigned and the successful bidder/contractor of this quotation.
20. The power to increase and decrease the number of Equipment/items is reserved with the Additional Director, SLBSGMCH, Mandi at Nerchowk.
21. The last date of receipt of sealed tender is **10:09.2026 up to 11:00 AM** and the same will be **opened on the same day at 03:30 noon in the presence of the Technical Committee and Section Officer/ACF, F&A at SLBSGMCH Mandi at Nerchowk** as well as bidders or their authorized representatives who may like to be present at the time.
22. All disputes shall be settled within at Himachal Pradesh High Court, Shimla only.

Endst. No. As above
Copy to: -

1945-19705-707

1. The Chief Advisor Student Welfare, SLBSGMC&H Mandi at Nerchowk, for information and with the request to kindly participate in the quotation opening on the scheduled date and time.
2. The Website Manager of this institution for uploading the advertisement in official website www.slbsgmchmandi.com.
3. Notice Board of Principal Office, SLBSGMC&H Mandi at Nerchowk.


Additional Director (Admn.)
SLBSGMC&H, Mandi at Nerchowk
Distt. Mandi, Himachal Pradesh
Dated: 19/08/26


Additional Director (Admn.)
SLBSGMC&H, Mandi at Nerchowk
Distt. Mandi, Himachal Pradesh

(In Firms letter Pad head)

DECLARATION

I,aged.....year's S/o Sh.....
resident of..... do hereby solemnly declare and state on
oath as under: -

That..... has never
been blacklisted in the last two years by the State Government or Central Government or any
agency on account of non-supplying of products or other reasons.

Signature (With seal)

Verified that the contents of the para of this declaration are true and
correct to the best of my personal knowledge and nothing has been concealed therein.

Verified at

Dated

Signature (With seal)

Financial Bid (Proforma)

Sr. No.	Particulars	Quantity	Basic Rate	GST (if Applicable)	Amount (in Rs.)
1	2	3	4	5	4+5
1	Item Name (as mentioned in the tender document)				
Grant Total					

Name of Firm: -
Signature (With Seal)

Technical Bid (Performa)

Sr. No.	Name of Equipment	Make & Modal	Details of Quantity kept in each Unit / Pack / Box	Warranty	Specifications
1	Item Name (as mentioned in the tender document)				

Name of Firm: -
Signature (With Seal)