



SHRI LAL BAHADUR SHASTRI GOVT. MEDICAL COLLEGE AND
HOSPITAL MANDI AT NERCHOWK, DISTT. MANDI, H.P.

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Telephone No. 01905-243945, 243950 Fax No. 01905-243949

No. HFW-MND/SLBSGMCH&H/IRIS/MBBS/2025/-20553 Dated 03/10/2025

NOTICE INVITING LIMITED TENDER

Sealed limited tenders are hereby invited by the undersigned for providing Event Management Services during THE IRIS FESTIVEL-2025 (MBBS Students Function) being organized in SLBS Govt. Medical College Mandi at Nerchowk Distt. Mandi (HP). The last date of receipt of limited tenders is **09.10.2025 upto 11:00 AM** and same will be opened on the same day at 11:00 AM in the presence of the IRIS committee of this Medical Collage as well as tenderers or their authorized representatives who may like to be present at the time.

TERMS AND CONDITIONS

1. The limited Tender must be superscripted as “Limited Tender for the IRIS FESTIVEL-2025 (MBBS Students Function) being organized in SLBS Govt. Medical College Mandi at Nerchowk Distt. Mandi (HP).
2. Limited Tender in Two Bids (Technical & Financial) basis are invited by the Additional Director (Admn), SLBS GOVT. Medical College Mandi at Nerchowk from registered Public/Private Limited companies/ Proprietors/Competent agencies for providing event management services during the IRIS Festival -2025 (MBBS Students Function) being organized in SLBS Govt. Medical College Mandi at Nerchowk.
3. The tender document and other instructions can be downloaded or viewed from the portal <https://www.slbsgmchmandi.com> and tender fee @ Rs 500/- (Five Hundred only) (non-refundable) as mentioned in the tender form shall have to be deposited in the shape of demand draft favoring of the Additional Director (Admn) SLBSGMCH Mandi at Ner Chowk, District Mandi, HP before the last date and time of submission of tender. The Earnest Money Deposit in the shape of Fixed Deposit Receipt duly pledged in favour of the Additional Director(Admn), SLBSGMCH Mandi at NerChowk, District Mandi, HP (Minimum for a period of Six Months) or Demand Draft along with tender fee should be submitted in an envelope and the same should be reached in the office of Additional Director (Admin), SLBSGMCH Mandi at NerChowk, District Mandi, HP-175008. The envelope should be superscripted



"Tender for the PROVIDING EVENT MANAGEMENT SERVICES DURING THE IRIS FESTIVAL-2025 (MBBS STUDENTS FUNCTION) BEING ORGANISED to be opened on 09/10/2025 at 11:00 AM" The Name of the Bidder, complete Postal Address and Mobile No. must be mentioned on the left hand side corner of the envelope.

3. Tenderer/Contractor/Bidders are advised to follow the instructions provided in the 'Instructions to the Contractors/Tenderer/Bidders for the submission of the bids offline.

4. The tender shall be submitted online in two part, viz., technical bid and financial bid. All the pages of bid being submitted must be signed and sequentially numbered by the bidder irrespective of nature of content of the documents before submitting this institution.

5. Any future clarification and/or corrigendum(s) shall be communicated through SLBS Govt. Medical College website: <https://www.slbsgmcm.in>. The bidders are required to regularly check the website to know about any/all such corrigendum(s) as only these bids, taking care of such corrigendum(s) shall be considered for finalization of the tender.

6. (i) **Bid Security:** -The bidder shall pay the respective amount of Bid Security (EMD) **Rs.50,000 (Rupees Fifty thousand)** only along with the Technical Bid by way of demand draft/FD/TD/CD in favour of "Additional director SLBS Govt. Medical College Mandi at Nerchowk" drawn on any Nationalized Bank/ Scheduled Bank and payable at Nerchowk and must be valid for (6) six month. Bids received without tender fees and Earnest Money deposit (EMD) shall stand rejected and thus shall not be considered for evaluation etc. at any stage. The original EMD will be put in cover-I containing technical bid.

(ii) EMD is required to protect the purchaser against the risk of Bidders conduct. The EMD will be forfeited if the bidder withdraws or amends its tender or impairs or derogates from the tender in any respect within the period of validity of its tender or if it comes to the notice that the information/ documents furnished in its tender is incorrect or false.

7. The successful bidders have to execute a contract on Indian non judicial stamp paper of Rs.100/- (Rupees one hundred only) within two (02) days from the date of award of this tender in his favour and also required to furnish the **Security Deposit @ Rs.50,000/- (Rupees Fifty Thousand Only)** of contract value in the form of FD/BG/TD/CD for **Two months** any Nationalized/Schedule bank duly pledged in favour of Additional Director SLBS Govt. Medical College Mandi at Nerchowk & payable at Nerchowk only. The EMD deposited by successful bidder may be adjusted towards Security Deposit as demanded above after its validation for the required period. If the successful bidder fails to furnish the full security deposit or difference amount between Security Deposit and EMD within 02 days (02) days after the issue of **Letter of Award** of Work, his bid security (EMD) shall be forfeited and award of tender in suppliers favour automatically stands terminated at his cost & liability, unless time extension has been granted by SLBS Govt. Medical College Mandi at Nerchowk.

8. The Performance Security shall be forfeited if successful bidder fails to execute the work in stipulated time or fails to comply with any of the terms & conditions of the contract or fail to sign the contract.

9. Tender must be submitted on the prescribed Tender Form otherwise tender will be cancelled straightway.
10. Canvassing in any form is strictly prohibited and the tenderers who are found canvassing are liable to have their tenders rejected out rightly.
11. It is required by all concerned, namely the Bidders/Suppliers, as the case may be to observe highest standard of ethics during the procurement and execution of this Tender.
12. The bidders should have furnished a copy of GST/S.T. /C.S.T./VAT registration number, the State / U.T. of registration and the date of such registration. Tenders not complying with this condition will be rejected.
13. **Legal Jurisdiction:** -The Courts at Distt. Mandi (H.P.) alone and no other Court will have the jurisdiction to try the matter, dispute or reference between the parties arising out of this tender/supply Order/contract.
14. The contract shall be governed by the laws and procedures established by Government, within the framework of applicable legislation and enactment made from time to time concerning such Commercial dealings / processing.
15. Any disputes are subject to exclusive jurisdiction of Competent Court and Forum in Distt. Mandi, HP only.

I / We hereby accept the terms and Conditions given in the tender

(Signature & Stamp of the bidder)

Note- Please sign each page of document including terms & conditions & tender



TECHNICAL BID

(Documents to be attached in the "Technical Bid")

1	Name & Address of the agency with phone number, email, name and telephone/mobile	
2	Specify your firm/company /Agency	
3	Whether the signature on each page has been made by the bidder or not.	
4	Name, Address & designation of the authorized person (Sole proprietor/partner /Director)	
5	Please attach copy of last three years' of Income Tax Return	
6	PAN No. (Please attach copy)	
7	GST/VAT/Service Tax Registration Number. (Please attach copy)	
8	Past Experience if any (Attach copies of contracts)	
9	If, bidders registered with MSME/Startup India (Attach copies)	
10	Acceptance of terms & conditions attached (Yes/No). Please sign each page of terms and conditions as token of acceptance and submit as part of tender document with technical bid. Otherwise your tender will be rejected.	
11	Power of Attorney/authorization for signing the bid documents (Not required in case of sole-proprietorship.)	
12	Please submit a notarized affidavit on Indian Non judicial stamp paper of Rs. 10/- that 1. No case is pending with the police against the Proprietor/firm/partner or the Company (Agency). Indicate any convictions in the past against the Company/firm/partner. 2. The proprietor/firm/company has never been black listed/debarred by any organization. 3. The agency is financially capable in case work awarded to the agency.	
13	Details of the FD/DD/TD/CD of bid security (EMD) FD/DD/TD/CD No:	
14	Detail of cost of Tender (if downloaded from website) DD No. Date: Payable at-	



SCOPE OF WORK

1. The work includes providing and installing items, equipment's, logistics and other miscellaneous items including their installation at the venue by the event manager as are given below.

Sr. No.	Particular	Quantity
FABRICATION SETUP		
1.	STAGE CARPETING	AS REQUIRED
2.	RISER FOR LED WALL	38x4, 4ft High
3.	INSTRUMENT RISER 12X8	1
4.	INSTRUMENT RISER 8X8	2
5.	FOH CONSOLE 12X8, 2FT HEIGHT	1
6.	AUDITORIUM STAGE FLOWER DECORATION FOR INAUGURATION	AS REQUIRED
INDOOR SOUND SETUP		
1.	ADAMSON E15 OR S10 /MEYER /L ACOUSTIC / PANTHER TOPS	12
2.	ADAMSON E219/MEYER /L ACOUSTIC / PANTHER SUBS	6
3.	SIDEFILL PAIRS	2
4.	STAGE MONITORS	4
5.	DRUM SUB	1
6.	DIGITAL AMPLIFIERS	AS REQUIRED
7.	FOH - DIGICO SD10 WITH SD RACK & WAVE SERVER	1
8.	IEM 2000	8
9.	SHOUT SPEAKER FOH AND MONITORS	2
10.	FENDER TWIN REVERB GUITAR AMP	1
11.	AMPEG SVT4 PRO WITH HEAD BASS AMP	1
12.	ROLAND KC 600 KEYBOARD AMP	2
13.	DI BOXES	24
14.	GUITAR STANDS	3
15.	DOUBLE KEYBOARD STAND	2

16.	SPIDER KEYBOARD STAND	1
17.	DRUM MIC KIT - SENNHIESER 900 SERIES	1
18.	CORDED MICROPHONES - SM57/58	AS REQUIRED
19.	MAIN VOCALS - SHURE AD4D	2
20.	NOTATION STANDS	8
21.	MONTAGE M6	1
22.	MONTAGE M8X	1
23.	DRUM KIT - PERAL REFERENCE WITH CYMBALS AND DOUBLE BASS PEDAL	1
24.	PIONEER DJM A9 MIXER	1
25.	PIONEER CDJ NEXUS 3000	2
LIGHTING SETUP		
1.	ALUMINIUM front and back TRUSS 50X40, 30 FT HIGHT	1
2.	LED PAR	32
3.	PAR CAN/WARM WHITE	18
4.	BLINDER	4
5.	PROFILE	6
6.	POINTIES	28
7.	STROBE	12
8.	MOVING WASH	20
9.	BATTEN	16
10.	HAZE MACHINES	2
11.	LIGHTING ENGINEER	1
12.	CABLING	AS REQUIRED
13.	LED WALL 36*12	
14.	SWITCHER FOR LED WALL	1
15.	VISUAL GRAPHIC ENGINEER	1
16.	ARENA - LIGHTING BOARD	1
17.	SPOT LIGHT	1



SPECIAL EFFECTS		
1.	SPARKLE MACHINES	4
2.	CO2 BLOWER	2
3.	CO2 JETS	4
BRANDING REQUIREMENT		
1.	ARCH GATE 12*2.5' /12'*2.5'/12*2.5'/ MAIN GATE AND AUDI ENTRANCE	3
2.	LIBRARY BRANDING DROP DOWN (30*6')	5
3.	BACKDROP FOR ENTRANCE AND OTHER (20*10)	4
4.	STANDISH FOR AUDI WITH FRAME AND ENTRANCE (10'4)	10
5.	LED PARCAN LIGHT FOR DECOR AND HIGHLIGHT	100
6.	IRIS MDF LOGO (3.5'*2')	5
7.	DELEGATE CARD	600
8.	FERRY LIGHT (25MT EACH IN WARM WHITE)	1500 25MT EACH
TENTAGE REQUIREMENT		
1.	Round TABLES	15
2.	PAGODA STALL WHITE COLOURED (15*15)	10
3.	SITTING AREA FOR 50 PERSON	1
4.	CHAIR	200
5.	BLACK MASKING FOR ARENA	1500 RFT
6.	POWER IN EACH TABLE	AS PER REQUIREMENT
7.	GENSET	1

	<u>Requirement for Fun Games</u>	
Name of Requirements	Number	Justification
JENGA SET	4 BOXES	FUN GAMES
UNO CARDS	3 NOS.	
DARTS SETS	2 SETS	
PING PONG BALL	2 PKT.	



GIFT WRAPPER	10 SHEETS	AS GIFTS FOR FUN GAMES
KEY CHAIN	20 NOS.	
PLASTIC BOWLS	30 NOS.	
SIPPER	20 NOS.	
SMALL DIARIES	20	
2 FINGER KIT KAT CHOCOLATE	15 BOXES (PACK OF 30 UNITS)	
PAINTIG T-SHIRT	10 NO.	FOR T-SHIRT PAINTING COMPETITION
CHAIRS AND SPEAKER FOR MUSICAL CHAIRS	AS PER REQUIREMENT	

Note: - The Contractor/ his representative may visit the site before filling up the Tender documents of any working days in between 10 AM to 5 PM.

Additional Director (Admn.)
SLBSGMC&H, Mandi at Nerchowk
Distt. Mandi, Himachal Pradesh
Dated Mandi the 03/10/2025

Endst. No. As above 20553 - 55

Copy to:-

1. Chief Advisor Student Welfare SLBSGMCH Mandi for information and with the request to participate with two members for Quotation opening Committee on the schedule date and time. He is further requested to display the same on your office notice board being public place.
2. Sh. Pradeep Kumar(info@sriharidigitech.com) Website Manager for uploading the advertisement in official website www.slbsgmchmandi.com.
3. Notice Board of Principal Office, SLBSGMC&H Mandi at Nerchowk.

Additional Director (Admn.)
SLBSGMC&H, Mandi at Nerchowk
Distt. Mandi, Himachal Pradesh

Service Provider Should Provide Rates In The Following Pattern: -

Description	L-1 Rate (Including all Taxes) as per scope of work	Remarks
Event Management Services During THE IRIS FESTIVEL-2025 (MBBS Students Function) being organized in SLBS Govt. Medical College Mandi at Nerchowk Distt. Mandi (HP).	Rs.	

Signature of the
Caterer/Contractor.



DECLARATION

1. I, Son / Daughter
of Shri Proprietor / Partner / Director /
Authorized Signatory of am competent to
sign this declaration and execute this tender document.

2. I have carefully read and understood all the terms and conditions of the tender and hereby
convey my acceptance of the same.

3. The information/documents furnished along with the above applicable are true and
authentic to the best of my knowledge and belief. I/we, am / are well aware of the fact that
furnishing of any false information / fabricated document would lead to rejection of my tender at
any stage liabilities towards prosecution under appropriate law.

Signature of Authorized Person

Date :

Full Name:

Place :

Company's Seal:

Note: The above declaration, duly signed and sealed by the authorized signatory of the company,
should be enclosed with Technical Tender.



ANNEXURE - C

I. DETAILS OF THE WORK EXPERIENCE IF ANY :

	Name and address of the Organization, Name, Designation and Contract Telephone / Fax No of the Officer concerned	Details regarding the contract	Value of contract (Rs)	Duration of contract	
				From	To
				dd/mm/yy	dd/mm/yy
A					
B					
C					
	Additional information, in any				

The above format may be used to provide requisite details

Signature of Tenderer

Date :

Name:

Place :

Seal:



ANNEXURE - D

CONTRACT AGREEMENT FORM

THIS AGREEMENT made the _____ day of _____ 2025 between the ADDITIONAL DIRECTOR (ADMN) SLBS GOVT. MEDICAL COLLEGE MANDI AT NERCHOWK (HP) of the one part and _____ (Name of agency of city) (herein after "the contractor") of the other part:

WHEREAS the SLBS GOVT. MEDICAL COLLEGE MANDI AT NERCHOWK is desirous of PROVIDING EVENT MANAGEMENT SERVICES DURING THE IRIS FESTIVAL-2025 (MBBS STUDENTS FUNCTION) BEING ORGANISED IN SLBS GOVT. MEDICAL COLLEGE MANDI AT NERCHOWK (HP) and has accepted a bid by the agency for the PROVIDING EVENT MANAGEMENT SERVICES DURING THE IRIS FESTIVAL-2025 as per the Prices quoted in Financial Bid (hereinafter called the "Contract Price")

NOW THIS AGREEMENT WITNESSETH AS FOLLOWS:

1. In this agreement words and expressions shall have the same meanings as are respectively assigned to them in the Conditions of Contract referred to .
2. The following documents shall be deemed to form and be read and construed as part of this Agreement, viz.:
 - a) Tender Notice ;
 - b) The entire tender document;
 - c) The Bid Form and the Price Schedule (Financial Bid) submitted by the Bidder ;
 - d) The Specifications of works given in various sections of the tender document ;
 - e) The Terms and Conditions of Contract ;
 - f) The agency's acceptance of the award ;

Brief particulars of the works which shall be undertaken by the agency is as per the whole set of tender documents. The PROVIDING EVENT MANAGEMENT SERVICES DURING THE IRIS FESTIVAL-2025 Services contract at designated spaces of SLBS GOVT. MEDICAL COLLEGE MANDI AT NERCHOWK will be with effect from _____

IN WITNESS whereof the parties hereto have caused this Agreement to be executed in accordance with the Indian laws the day and year first above written.

Signed, Sealed and Delivered by the Said _____ (for the SLBSGMCH)

In the presence of _____ Signed, Sealed and Delivered by the Said _____ (for the AGENCY) In the presence of;

Witness (1)

Witness (2)

Signature of Bidder



(In Firms letter Pad head)

DECLARATION

I,aged.....year's S/o Sh..... resident
of do hereby solemnly declare and state on oath as
under: -

That..... has never been
blacklisted in the last two year by the State Government or Central Government or any agency on
account of non-supplying of products or other reasons.

Signature (With seal)

Verified that the contents of the para of this declaration are true and correct
to the best of my personal knowledge and nothing has been concealed therein.

Verified at

Dated

Signature (With seal)

