



SHRI LAL BAHADUR SHASTRI GOVT. MEDICAL COLLEGE AND
HOSPITAL MANDI AT NERCHOWK, DISTT. MANDI, H.P.

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No. HFW-MND-SLBSGMCH/E-Tender/IRIS/2025-Vol-IV-24576-578 Dated: 25-11-25

"LIMITED TENDER"

Limited Tender are hereby invited from authorized/registered agencies/firms by the Additional Director (Admn.), SLBSGMCH&H Mandi at Nerchowk for the **"Student Educational Tour to Bombay (Mumbai) & Goa"**. The last date for receipt of Tender is **03.12.2025 up to 11:00 AM**, after which no tender will be accepted. The Tender will be opened on the same day at **11:30 PM** in the presence of the the Technical Committee at SLBSGMCH Mandi at Nerchowk. The detailed Terms & Conditions are given below: -

1. Introduction:

SLBS Government Medical College, Mandi invites sealed quotations/tenders from reputed, experienced and registered Travel Agencies for arranging a **Student Educational Tour to Bombay (Mumbai) & Goa** as per the details, itinerary and conditions mentioned in this document. As per the decision of the committee, the Institute shall bear 50% of the total expenditure of the tour, while the remaining 50% shall be paid directly by the students to the selected agency. Eligible and registered travel agencies are therefore requested to submit their quotations in accordance with the terms and conditions outlined below:

The Tour will commence from **09.12.2025 and conclude on 15.12.2025**.

2. Scope of Work:

The selected travel agency shall be responsible for providing a **complete tour package**, including:

1. Transportation

- (i) Pick-up of students and faculty from SLBS Govt. Medical College campus on 08.12.2025.
- (ii) End-of-tour drop-off back at college campus on return.
- (iii) Mandi-Delhi & Delhi-Mandi by Bus.
- (iv) Delhi-Goa flight (1-stop via Mumbai).

- (v) Local transportation in Goa for sightseeing (Bus/ Traveller).
- (vi) Transfer to railway station for Goa → By Train.
- (vii) Any other transfers as required.

2. Accommodation

- (i) 04 Nights stay in a **Hotel**, on triple/quad sharing basis.

3. Sightseeing & Activities

- (i) Complete Goa sightseeing as per itinerary (North Goa, South Goa).
- (ii) Visit to Naval Aviation Museum, Goa Medical College, Old Goa churches, beaches, fort etc.

4. Insurance

- (i) Mandatory travel insurance for all students and faculty members covering **accidental injury, loss of baggage, medical emergencies, death, and travel-related risks.**

5. Tour escorts and support

- (i) Professional tour manager/guide accompanying the group.
- (ii) Assistance at all points of travel.

3. Detailed Tour Itinerary:

9th December :

- (i) Pick-up from SLBS Govt. Medical College Campus.
- (ii) Overnight journey to Delhi by Bus.

10th December:

Arrival in Delhi; Board 1-stop Flight to Goa via Mumbai.

- (i) Arrival at Goa Airport.
- (ii) Visit **Naval Aviation Museum, Dabolim.**
- (iii) Visit **Goa Medical College.**
- (iv) Check-in & Overnight stay at hotel.

11th December:

Sightseeing includes:

- (i) Fort Aguada

- (ii) Calangute Beach
- (iii) Baga Beach
- (iv) Vagator Beach

12th December:

Sightseeing includes:

- (i) Miramar Beach
- (ii) Dona Paula View Point
- (iii) Old Goa Churches (Guided tour of Basilica of Bom Jesus, Se Cathedral)
- (iv) Panjim Market

13th December:

Outdoor activities.

14th December:

Checkout & transfer to Thivim/Madgaon Railway Station.

- (i) Board **by Train** for Delhi (Meals included).
- (ii) Overnight train journey.

15th December:

Arrival at Delhi :

- (i) Transfer from Delhi to Mandi by Bus.
- (ii) Drop-off at SLBS Medical College Campus.

4 : The agency must provide:

1. Valid Registration Certificate.
2. GST Registration Number.
3. PAN Card of the organization/proprietor.
4. Minimum 3 years' experience in conducting educational tours.
5. At least two references of similar tours undertaken.
6. Proof of ability to provide travel insurance.

5. Terms & Conditions:

(a) General Conditions:

1. The agency must ensure **safe, comfortable, and hygienic travel** arrangements.
2. Students and faculty must be **picked up and dropped off** strictly at the SLBS Medical College campus.
3. The quoted package cost must be **inclusive of all taxes**, surcharges, convenience fees, toll, and parking.
4. No last-minute hidden cost or extra charges shall be accepted.

(b) Safety and Measure:

- (i) Comprehensive **Travel Insurance** for all participants is compulsory.
- (ii) The agency must ensure safety measures in vehicles (seat belts, first aid kits, licensed drivers).
- (iii) In case of any accident, loss, theft, or medical emergency, the travel agency shall coordinate insurance claims and provide full cooperation.

(c) Accommodation & transport:

- (i) Hotel category must be genuine with proper hygiene and safety standards.
- (ii) Rooms must be on triple/quad sharing with attached bathrooms.
- (iii) Bus/Traveller must be clean, well-maintained, and equipped with experienced drivers.
- (iv) The agency will be responsible for timely pickup, drop, and adherence to itinerary.

(d) Conduct of tour:

- (a) A dedicated **Tour Manager** must accompany the group from Delhi onwards.
- (b) The agency shall remain available 24×7 during the tour for emergency support.
- (c) Any changes in itinerary due to weather, strikes, or operational reasons must be communicated immediately.

(e) Payment Terms:

As per the committee's decision and the applicable provisions, the total payment for the awarded tender shall be divided as follows:

1. Institute's Contribution:

The Institute will bear **50% of the total tender amount**. This portion will be paid directly by the Institute to the selected travel agency.

2. Students' Contribution:

The remaining **50% of the total tender amount** shall be borne by the students. This amount will be paid **directly by the students to the travel agency**.

The travel agency must ensure that all receipts and required documentation for both payment components are provided accordingly. Other conditions are as under:

- (a) Payment terms will be finalized after approval of competent authority.
- (b) No advance shall be given.
- (c) Final payment will be released only after completion of tour and submission of:
 - (i) Invoice
 - (ii) GST receipt

(f) Penalty & Cancellation:

- (a) Failure to provide services as promised shall attract penalties or cancellation of tender.

(g) Other terms & conditions:

- (i) The college reserves the right to accept or reject any tender without assigning reason.
- (ii) Agency must maintain confidentiality of student data.
- (iii) Misbehavior or unprofessional conduct by agency staff will lead to immediate cancellation.

(h) Documents to be submitted with Tender:

- (a) Company Profile
- (b) Registration Certificates
- (c) GST & PAN
- (d) Past Experience Proof
- (e) List of proposed Hotels, Bus, Airlines, Train
- (f) Detailed Cost-Quotation (per student & per faculty)
- (g) Insurance Structure
- (h) Undertaking of compliance with all tender conditions
- (i)

(j) Tender Submission Date:

- (i) Last Date of Submission: **03-12-2025 upto 11:00 AM**. The tender will be opened on same dated at **11:30AM**.
- (ii) Address: Additional Director, SLBS Govt. Medical College, Mandi at Nerchowk (H.P.)
- (iii) Envelope must be marked "**Tender for Student Tour – Mumbai & Goa 2025**"

(k) Declaration by Bidder:

I/We hereby declare that all terms and conditions mentioned in this Tender Document are acceptable to us, and we will abide by all guidelines issued by SLBS Govt. Medical College, Mandi at Nerchowk.

Signature & Seal of Travel Agency

Name: _____

Date: _____


Principal

SLBSGMC&H, Mandi at Nerchowk
Distt. Mandi, Himachal Pradesh

Endst. No. As above 24576 - 578

Dated 25-11-25

Copy to: -

1. The Chief Student Advisor, with two members with request to kindly participate in the quotation opening on the scheduled date and time. He is further requested to display a copy of the same on the departmental notice board, being a public place.
2. Sh. Pradeep Kumar (info@sriharidigitech.com) Website Manager for uploading the advertisement in official website www.slbsgmchmandi.com.
3. Notice Board of Principal Office, SLBSGMC&H Mandi at Nerchowk.


Principal

SLBSGMC&H, Mandi at Nerchowk
Distt. Mandi, Himachal Pradesh